

**THE BOARD OF ATHENS COUNTY COMMISSIONERS**, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

**Agenda**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following agenda:  
Athens County Board of County Commissioners

Meeting Agenda for Tuesday, July 22, 2025 Convenes at 9:30 a.m.

Approve Agenda

Approve Minutes July 17, 2025

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

-add Fund to Fund: Commissioner \$178.57 from 001.1236.589000 Transfer Out to 999.2999.417100 Pay Liab

9:30 Bond Closing - Health Department  
10:00 New Opioid Settlements  
10:15 STAR Facility  
10:30 W&S Supt Oscar Carson - weekly updates  
11:30 LUNCH

**Agenda Items**

- Amended Certificate
- Utility Permits
- Mass Casualty Bid Award
- EMS Resignation
- Modification Agreement Athens County Landfill
- HAPCAP Satisfaction of Mortgage
- Recorders - Docrouter Plus User Agreement
- Landfill Solar Project

~TRAVEL

**ADJOURNMENT**

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Minutes**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the minutes of July 17, 2025.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel approving the Appropriations, Transfers, New Line Items Requests/Changes and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 07/15/2025 To: 07/17/2025 and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Bond Closing - Health Dept**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the \$258,500.00 Real Estate Acquisition (Health Dept) Bond Anticipation Notes, Series 2025 that are federally taxable, dated July 23, 2025, and all the paperwork authorized signatures for the engagement letter, the Certificate of Membership and Transcript Certificate, the Certificate of Maximum Maturity, the Certificate of Fiscal Officer, the Authorizing Note Resolution, the Note (Original & Specimen), the Signature & No-Litigation Certificate, the Certificate in Compliance With Section 121.22 of the Ohio Revised Code, the Financial Statement, the Ten-Mill Certificate, the Certificate of Original Purchaser, and the Noteholder Waiver & Consent.

All Bond Closing Documents available in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Amended Certificate**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel acknowledging receipt of the Amended Certificate for Athens County, Athens County Commissioners, dated July 22, 2025 prepared by Jill Davidson, Athens County Auditor.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Utility Permits**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Utility Permits:

Permit No. 25-608  
From: Le-ax Water District  
6000 Industrial Dr  
Athens, Ohio 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd #69, County Rd Name: Chase Rd  
Description of Work: Water  
Type of Installation: Underground (buried) Line Parallel to Road & Underground (buried) Line Crossing Road  
Estimated Project Schedule: ASAP  
Agreed to by: /s/Kaitlyn Brooks, Le-ax Water District  
Athens County Commissioners  
/s/ Lenny Eliason  
/s/ Chris Chmiel  
/s/ Charlie Adkins  
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-609  
From: AEP  
9135 SR 682  
Athens, Ohio 45701

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd # 90, Co Rd Name: Mansfield Rd  
Description of Work: Electric  
Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, & Utility Pole Installation  
Estimated Project Schedule: 09/22/2025 - 09/22/2025  
Agreed to by: /s/Adam Pfeiffer, AEP  
Athens County Commissioners  
/s/ Lenny Eliason  
/s/ Chris Chmiel  
/s/ Charlie Adkins  
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-610  
From: Hali Thurman/Pearce Services on Behalf of Frontier Communication  
1222 Vine St, Ste 301  
Paso Robles, CA 93446

We hereby request permission to install utility lines within public right-of-way limits.

Location of work: Co Rd #21 & 33, Co Rd Name: Old US 33 Rd & Pleasant Hill Rd  
Description of Work: Cable  
Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, & Fiber Optic Line  
Estimated Project Schedule: 07/22/2025 - 07/22/2026  
Agreed to by: /s/Hali Thurman, Hali Thurman/Pearce Services  
Athens County Commissioners  
/s/ Lenny Eliason  
/s/ Chris Chmiel

/s/ Charlie Adkins  
/s/Jeff Maiden, Athens County Engineer

Permit No. 25-611  
From: Thurman/Pearce Services on Behalf of Frontier Communication  
1222 Vine St, Ste 301  
Paso Robles, CA 93446

We hereby request permission to install utility lines within public right-of-way limits.  
Location of work: Co Rd #19, Co Rd Name: Radford Rd  
Description of Work: Cable  
Type of Installation: Overhead Line Parallel to Rd, Overhead Line Crossing Rd, Underground (buried) Line Parallel to Rd & Underground (buried) Line Crossing Rd  
Estimated Project Schedule: 07/23/2025 - 07/23/2026  
Agreed to by: /s/Hali Thurman, Pearce Services  
Athens County Commissioners  
/s/ Lenny Eliason  
/s/ Chris Chmiel  
/s/ Charlie Adkins  
/s/Jeff Maiden, Athens County Engineer

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Mass Casualty Bid Award**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to award the Mass Casualty Bid to Don Wood Ford in the amount of \$60,712.00.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Resignation**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to accept the EMS Resignation from Daniel MacDonald, effective immediately.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Modification Agreement Athens County Landfill**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Modification Agreement Athens County Landfill as other: Addition to IPA Contract. See back of page 247 for Modification Agreement.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP Satisfaction of Mortgage**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to authorize Commissioner Eliason to sign the Satisfaction of Mortgage for Sheila S. Bolin. See back of page 248 for Satisfaction of Mortgage document.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Recorders - Docrouter Plus User Agreement**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the Docrouter Plus User Agreement as presented by Recorder Jessica Markins. See Docrouter Plus User Agreement on front & back of page 251.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Landfill Solar Project**

Update on Landfill Solar Project

\* Notification from Development Company

\* The Commissioners received a formal letter from the company previously engaged to develop a renewable energy-based landfill project.



65 East State Street  
Columbus, Ohio 43215  
IPACorrespondence@ohioauditor.gov  
(800) 282-0370

**MODIFICATION AGREEMENT**

This Agreement between Auditor of State Keith Faber (Auditor), Athens County Landfill Athens County (Public Office), and Clark, Schaefer, Hackett & Co. an independent public accountant (IPA), modifies an existing agreement between these parties as identified in SECTION I below and incorporated herein by reference. These parties agree to abide by all terms and conditions of the original agreement, except as specifically identified in Section II below, and that **no remuneration will be granted in relation to work performed under this modification prior to the execution of this Agreement by all parties.**

**SECTION I – ORIGINAL CONTRACT INFORMATION**

Public Office Name on RFP Athens County  
Original Contract Period January 1, 2023 through December 31, 2027  
Date RFP was issued July 20, 2023 Date MOA Executed August 30, 2023  
Public Office Contact Jill Davidson, County Auditor E-mail jdavidson@athensoh.org  
IPA Contact Brian Mosier, CPA E-mail bmosier@cskco.com

**SECTION II – MODIFICATION INFORMATION**

Modifications are only appropriate for engagement services that were not known at the time of the original proposal and could not have reasonably been anticipated by the parties during the bid process. The hourly rate for modified services should not exceed the hourly rate originally proposed by the IPA firm. If multiple engagement periods are involved with this modification, contact the regional representative noted in the RFP for further instructions.

Fiscal Period(s) Impacted by this Modification: From January 1, 2025 To December 31, 2027

Category (check all that apply):

Change in Accounting or Auditing Standards  Change in Laws or Regulations  
 Change in Scope  Change in IPA Report Due Date  Other: Addition to IPA contract

**NOTE: If the Modification is the result of a Change in Scope from a full audit to an AUP, a breakdown of budgeted hours for the AUP engagement is required to be submitted with the Modification Agreement for approval. The Breakdown of Budgeted Hours form in Appendix A must be completed for AUP engagements.**

Detailed Explanation for Modification (include any additional reports required):

Due to an oversight, the Landfill's AUP engagement was inadvertently omitted from the contract between Clark Schaefer, Hackett & Co. and Athens County for the years ending December 31, 2023-2027. We would like to modify the current contract to add the Landfill for the 2025-2027 audit years. Hours and costs: 2025 - 10 hours, \$770; 2026 - 10 hours, \$790; 2027 - 10 hours, \$810

**SECTION II – MODIFICATION INFORMATION (Continued)**

Impact on Cost:	HOURS	RATE	COST	Subcontractor Cost Impact
Original Contract for Impacted Period				
Previous Modification dated: _____				
Previous Modification dated: _____				
Current Modification for Impacted Period				
New Contract Total for Impacted Period				

**SECTION III – RECITALS/APPROVAL**

Due to the need for a contract modification, as stated in SECTION II above, the parties with intent to be legally bound agree as follows:

- IPA shall, in the performance of its engagements related to the Public Office for the fiscal period(s) set forth in the original Contract, previous Modification Agreements, and in this Agreement, perform all engagement work as set forth in the original Memorandum of Agreement, previous Modifications Agreements and in this Agreement;
- In consideration of the modification to the engagement work documented herein, the Public Office shall make payment to the IPA as set forth in the original Memorandum of Agreement, as modified in SECTION II of this agreement above;
- The performance of the engagement work provided for in this Agreement, and all related payments provided for herein, shall in all respects be subject to the terms and conditions set forth in the original Contract;
- Should this modification cause the total hours of the contract to exceed the threshold established for use of a MBE/EDGE subcontractor, the IPA shall follow all minority participation and other relevant requirements of the original contract. If applicable, the required MBE/EDGE subcontractor with respect to this Agreement will be:  
Subcontractor: \_\_\_\_\_  
Address: \_\_\_\_\_
- Should this modification involve the use of other subcontractors, the IPA shall follow all relevant requirements of the original contract. If applicable, the other subcontractor with respect to this Agreement will be:  
Subcontractor: \_\_\_\_\_  
Address: \_\_\_\_\_

In the event of any conflict or inconsistency between the provisions of this Agreement and the parties' prior contract, the provisions of this Agreement shall control in all respects.

IN WITNESS WHEREOF, Auditor, Public Office and IPA have executed this agreement.

**Brian Mosier** Digitally signed by Brian Mosier  
Date: 2025.07.18 16:10:56 -04'00' 07/18/2025  
Clark, Schaefer, Hackett & Co. Date  
 7/22/25  
Legislative Authority or Designer for Athens County Landfill Date

Auditor of State \_\_\_\_\_ Date \_\_\_\_\_

Completed forms should be e-mailed to: [IPACorrespondence@ohioauditor.gov](mailto:IPACorrespondence@ohioauditor.gov)

- \* The letter served as an official update on the project's status and included a notice of temporary suspension of all further development activities.
- \* The company expressed appreciation for the Commissioners' ongoing interest and partnership but cited unforeseen challenges as the primary reason for halting progress.

**\* Reasons for Project Pause**

The company listed three key challenges influencing its decision:

1. Federal Budget Bill & Income Tax Credits:
  - \* Uncertainty surrounding the final version of the federal budget bill and its provisions for renewable energy tax credits.
  - \* These changes affect the project's financial viability.
2. Local and State Regulatory Proposals:
  - \* Ambiguity or evolving guidance around local/state regulations that could potentially jeopardize the project.
  - \* This point was met with skepticism by the Commissioners, particularly:
    - \* Mr. Eliason noted no known state proposals that would negatively impact such projects.
    - \* Mr. Chmiel observed that the state had actually improved its stance on renewable projects recently.
3. Rising Project Costs:
  - \* Tariffs and ongoing supply chain issues have led to significant cost escalations, making the project more difficult to finance and execute under the current economic conditions.

**\* Next Steps & Commissioner Response**

- \* Mr. Chmiel plans to reach back out to the company to:
  - \* Clarify specific concerns, particularly surrounding state and local regulation.
  - \* Gauge the possibility of reviving or reshaping the project under new terms or future conditions.
- \* Mr. Eliason anticipated the setback due to shifts in federal incentive structures, particularly those managed by the Department of Energy or IRS.

**Executive Session - New Opioid Settlements**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to enter into executive session at 9:48 with Prosecutor's Office T.L. Warren to discuss pending litigation.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Regular Session**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to return to regular session at 9:55 and to approve the New Opioid Settlements (Purdue Plan Settlement, Group of Nine Settlement, & GISA Settlement) and authorize signing of all documents.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Suspend Rules**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to suspend the rules and declare an emergency and add the following to the agenda:

Fund to Fund Transfer: Commissioner \$178.57 from 001.1236.589000 Transfer Out to 999.2999.417100 Pay Liab

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Fund to Fund Transfer**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to approve the following Fund to Fund transfer:  
Commissioner \$178.57 from 001.1236.589000 Transfer Out to 999.2999.417100 Pay Liab

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**W&S Supt Oscar Carson - Weekly Updates**

Supt Carson provided the following weekly updates:

1. 358 Estates Drive – Sewer & Drainage Concerns
  - \* Background: The current homeowner met with Mike Muncy and raised ongoing drainage issues around a sewer installation near his property. Standing water is present even after dry periods, raising concerns about faulty drainage

## SATISFACTION OF MORTGAGE

KNOW ALL MEN BY THESE PRESENTS, that the Board of County Commissioners of Athens County, with its offices located at 15 S. Court St. Athens, Ohio 45701, does hereby certify that the following described MORTGAGE DEED(S) have been fully satisfied, and the County Recorder is authorized to discharge the same of record.

Name of Mortgagor(s)	Date of Mortgage	Date Recorded	Athens Co. Records Vol.	Ref. Page
Shiela S. Bolin 417 Setty Road Albany, OH. 45710	12/29/2005	01/18/2006	392	78-79

IN WITNESS WHEREOF, the undersigned has hereunto set hand this 22 day of July, 2025, by the President of the Board of County Commissioners of Athens County, State of Ohio

ATHENS COUNTY BOARD OF COMMISSIONERS  
PRESIDENT

BY: Lenny Eliason  
Lenny Eliason, President

The foregoing instrument was acknowledged before me this 22 day of July, 2025, by Lenny Eliason, President of the Athens County Board of Commissioners, in the individual and official capacities.



Jo Ann Rockhold  
Notary Public, State of Ohio  
My Commission Expires  
August 03, 2025

Jo Ann Rockhold  
Notary Public

This document was prepared by Hecking Athens Perry Community Action Agency Housing Program

infrastructure.

- \* Settlement Clarification:
  - \* Supt Carson stated In 2022, the previous homeowner (the current owner's brother) settled with TAM Construction for \$18,000 to compensate for water damage within the home (e.g., HVAC, washer/dryer, hot water tank).
  - \* Mike Muncy confirmed this settlement was tied to the original flooding incident.
  - \* Commissioners agreed that since a financial settlement was reached, no further responsibility lies with the County regarding past damage claims. However, the current issue of water infiltration may involve new or unresolved infrastructure problems.
- \* Next Steps:
  - \* Commissioners advised that the County Prosecutor (Keller and TL) draft a letter clarifying that the 2022 settlement resolves prior claims between the contractor and landowner.
  - \* Mike Muncy and Gary will be scheduled for an on-site inspection with the current homeowner to assess ongoing drainage issues.
  - \* The homeowner agreed to try to retrieve documentation from his brother detailing the scope of the original settlement to verify if drainage repair was included.
- \* Resident's Perspective:
  - \* Emphasized he is not seeking compensation for home damage but rather a resolution to the recurring drainage problem.
  - \* Provided photographic evidence of water pooling and noted continuous erosion under his driveway, believed to be linked to improper installation along the bore sewer pipe route.
  - \* Expressed concern that even if he replaces the drainage pipe himself, the core issue of subsurface water flow along the sewer line will persist.

2. Radford Road Pavement Depression

- \* A cut in Radford Road was made after pavement installation due to a tap being placed too shallow.
- \* Although the contractor claimed it was done beforehand, evidence suggests the repair was post-paving, thus making the contractor responsible.
- \* Current depression at the site is approximately ½ inch deep and noticeable to drivers.
- \* Mike suggested cold mix as a short-term solution, but a permanent fix would involve cutting and repaving the section.
- \* Commissioners agreed to consult Engineer Maiden for an appropriate remedy and will respond to Danny Counts regarding the County's position.

3. Athens High School Water Line

- \* Work has begun on the school's new water line.
- \* Tie-in to the main is expected tomorrow.
- \* The roundabout project is awaiting final cost figures before proceeding to bid.

4. Additional Infrastructure Updates

- \* On State Route 56, various yard restorations were completed:
- \* Kirkendall property and a residence on Radford Road now resolved.
- \* At 7558 Radford Rd (near the golf course), an apron cut during tap installation will be permanently repaired next spring, with homeowner agreement.
- \* For another resident awaiting sewer installation in Whitland:
- \* Bid was submitted, and a simplified system was selected.
- \* Installation expected within approximately six weeks, with assurances from Charlie.
- \* System will be tested before finalization.

**STAR Facility**

The Board met with representatives from the DRC and OBM to discuss the status and future use of the CBCF (Community-Based Correctional Facility) building. Venkat Brown from DRC/OBM explained the complexity of the bond structure used to fund the facility, indicating that the final payoff date is likely 20 years from the most recent amendment (2022). Commissioners requested a definitive bond repayment timeline in writing.

The primary topic of discussion centered around whether Athens County should enter into a lease agreement with the organization Dress Right Dress to occupy the vacant CBCF building. Concerns were raised over the financial liability and maintenance responsibilities should the organization default.

Commissioners expressed a strong preference for the State to retain responsibility and directly enter into any lease agreement with Dress Right Dress, as the County currently has no operational or financial obligations related to the building. It was agreed that:

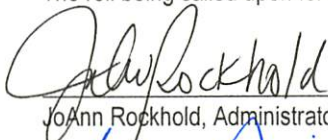
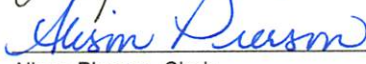
- \* The State would explore directly managing the lease.
- \* The County would receive lease documentation for review.
- \* Dress Right Dress would be informed of the discussion and the current plan to pursue State-managed leasing.
- \* A written response to the County's submitted questions would be provided by the State.


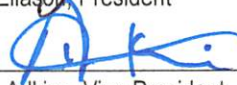
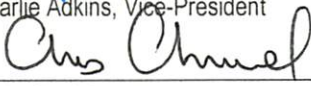
Commissioners emphasized they would not support any agreement that would transfer financial liability or long-term maintenance obligations to the County.

**Adjourn**

A motion was made by Mr. Adkins and seconded by Mr. Chmiel to adjourn the above meeting.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

  
\_\_\_\_\_  
JoAnn Rockhold, Administrator  
  
\_\_\_\_\_  
Alison Pierson, Clerk

  
\_\_\_\_\_  
Lenny Eliason, President  
  
\_\_\_\_\_  
Charlie Adkins, Vice-President  
  
\_\_\_\_\_  
Chris Chmiel



express courier or sent by certified, registered, first class mail. Any such notice shall be deemed given when actually received when so delivered personally, by facsimile transmission or by express courier, or if mailed, on the fifth day after its mailing, postage prepaid to the recipient party addressed as follows:

If to County, to it at the address set forth on Exhibit B.

If to ePN, to it at:  
eRecording Partners Network, LLC  
3751 Main St, Suite 600/376  
The Colony, Texas 75056

Either party may change its address for notices upon giving ten (10) days written notice of the change to the other party in the manner provided above.

**14.6 Severability.** If any provision of this Agreement or the application of any such provision to any person or circumstance, shall be judicially declared invalid, unenforceable or void, such decision shall not have the effect of invalidating or voiding the remainder of this Agreement, and it is the intent and agreement of the parties that this Agreement shall be deemed amended by modifying such provision to the extent necessary to render it valid, legal and enforceable while preserving its intent or, if such modification is not possible, by substituting therefore another provision that is legal and enforceable and that achieves the same objective.

**14.7 Survival of Terms.** The following sections shall survive any termination of this Agreement: Sections 2, 3, 6, 9, 10, 11, 12, and 14.

**14.8 Amendment.** This Agreement may not be modified or amended except by a written instrument executed by and on behalf of each of the parties to this Agreement.

**14.9 Waiver.** The observance of any term of this Agreement may be waived by the party entitled to enforce such term, but such waiver shall be effective only if it is in writing and signed by the party entitled to enforce such term and against which such waiver is to be asserted. No delay or omission on the part of any party in exercising any right or privilege under this Agreement shall operate as a waiver thereof, nor shall any waiver on the part of any party of any right or privilege under this Agreement operate as a waiver of any other right or privilege under this Agreement nor shall any single or partial exercise of any right or privilege preclude any other or further exercise thereof or the exercise of any other right or privilege under this Agreement.

**14.10 Entire Agreement.** This Agreement (including any Exhibits, Addenda and Schedules (if any, in each instance)) which are hereby incorporated by reference constitutes the entire agreement between the parties with respect to the subject matter hereof and supercedes all prior and contemporaneous agreements and understandings, whether written or oral, between the parties with respect to the subject matter hereof. There are no representations, understandings or agreements relating to this Agreement that are not fully expressed in this Agreement.

**Scheduled Service Hours**

Monday – Friday 9:00 AM - 6:00 PM Eastern Time

**Support Center**

The ePN Support Center provides a single point of contact for addressing all activities involving problem reporting, recovery, escalation, and management.

**Contact Information:**

Toll Free Telephone Number: 1 (888) 313-3366

Email Address: Support@GOEpn.com

**Agreement.**

**14.11 Governing Law and Venue.** This Agreement will be governed by, and interpreted and construed in accordance with, the laws of the State where the County is located without regard to its conflict of law's provisions. In the event this Agreement is breached, any and all disputes, controversy or claim must be resolved in a court of competent jurisdiction located in the State where the County is located unless the parties hereto jointly agree to submit any such breach, dispute, controversy or claim to an arbitration proceeding to be held in a mutual agreeable location within the State where the County is located and administered by the American Arbitration Association under its Commercial Arbitration Rules. Any judgment on the award rendered by the arbitrator(s) will be binding and may be entered in any court having jurisdiction thereof.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Effective Date:

Athens County, Ohio

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

eRecording Partners Network, LLC

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Athens County, Ohio

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to Form

By: *[Signature]*  
Name: *Kellie J. Blackbein*  
Title: *Athens County Prosecutor*  
Date: *7/21/25*

Commissioner

By: *[Signature]*  
Name: *Leann Clingman*  
Title: *PRESIDENT*  
Date: *7/22/25*

**Exhibit B**

**County Specific Information**

**County Information:**

County Name: Athens County, Ohio

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Primary Recorder Contact: \_\_\_\_\_ (Name)  
\_\_\_\_\_ (Title)  
\_\_\_\_\_ (Phone)  
\_\_\_\_\_ (Fax)  
\_\_\_\_\_ (Email)

Technical Contact (s) \_\_\_\_\_ (Name)  
\_\_\_\_\_ (Title)  
\_\_\_\_\_ (Phone)  
\_\_\_\_\_ (Fax)  
\_\_\_\_\_ (Email)

Expected User Departments \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Exhibit A**

**Services & Support**

**Description of DocRouter Plus service**

DocRouter Plus is an innovative, customizable routing system for electronic documents.

With DocRouter Plus, the County can have a single document routing solution that will be able to accept and route documents submitted by multiple eRecording vendors, systems and sources. DocRouter Plus is customized to match your current paper flow, fees, stamps and notations

**DocRouter Plus benefits:**

- Tailored to match your office's workflow & procedure
- Documents arrive already scanned
- Easy-to-use and manage
- Saves time
- Eliminates redundant steps
- Works with your Land Record system
- Works with multiple eRecording Vendors
- Utilize just one document router in your county
- Search & report tools
- Web-based service

**DocRouter Plus requirements:**

- High speed internet access. Browsers at current version. DocRouter Plus is designed to run on Internet Explorer, Chrome, & Firefox.

**SUPPORT**

ePN will use commercially reasonable efforts to provide telephone and email support as reasonably necessary to assist Subscriber in the operation of DocRouter Plus. ePN will be available to handle inquiries regarding DocRouter Plus in accordance with the Service Hours Schedule set forth below. Support services are limited to technical issues related to the use of DocRouter Plus or questions regarding the status of a document or transaction at the County Recorder. Support does not include inquiries related to advice or counsel on any real estate matters, documents, content, or information transmitted using DocRouter Plus. ePN will use an online support system for County to log all support incidents. Requests for support may be submitted to ePN via this online support system located at the following email address Support@GOEpn.com such other address as may be designated by ePN from time to time. ePN Support may also be reached by phone as provided below. A detailed description of the incident must be provided ePN in order for the incident to be logged in a timely and effective manner.